

## **EXECUTIVE SUMMARY**

### **Recommendation of \$500,000 or Less 17-004V Eligibility for Offering Before and/or After School Child Care, Summer and Non-School Day Programs for Elementary, Middle, High and Exceptional School Children Centers**

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The School Board of Broward County, Florida, (SBBC) received from non-profit charitable providers of child care services, proposals for eligibility for offering before and/or after school child care, summer and non-school day program services on-site for elementary, middle, high, and exceptional school children centers for three (3) consecutive school years commencing 2016 through 2019 and continuing through year 2019. Each consecutive school year is defined as the beginning of the calendar school year through the end of the summer programs school year. All programs, hours, and dates shall be determined by each location. For the purpose of the Request for Proposal (RFP), an elementary school will include pre-school and early childhood students. SBBC reserves the right to change the summer work schedule. If the work schedule is altered, notice of the change will be given to providers sixty (60) days prior to the start of the summer calendar, allowing providers adequate time to prepare.

The mission of the District's Before and After School Child Care, Summer, and Non-School Day programs is to provide students with: 1) An inclusive child care program which is safe and nurturing, in a comfortable environment; 2) A cultural enriching program that promotes the physical intellectual, emotional, and social development of each child; and 3) A program that meets the highest quality of child care standards.

There are two (2) parts to the RFP. The first part was for services offered for before and after school programs. The second part was for summer and non-school day programs. Each part was evaluated separately and distinct from the other. Recommendations for award were made to providers which met all requirements of the RFP and received seventy (70) points or higher during the evaluation process.

Currently, there are over 22,000 children being served in 193 before and after school child care programs and locations with summer camp programs. Programs at elementary, middle, high schools, and centers are either operated by the school or a private provider. The school principal, in collaboration with the school parents, before and after care parents, and School Advisory Committee, will select the provider for the school.

A multiple award will be made in order to provide a pool of qualified providers. All student fees are to be collected by and paid directly to the provider by the parent or guardian. Only providers approved by this contract as a qualified provider will be authorized to offer services. SBBC reserves the right to have the Office of the Chief Auditor audit providers' fee collection procedures, fee schedules, and all records i.e., financial, attendance, at any time, if it is in the best interest of the District to do so.

SBBC reserves the right to limit or increase the pool of providers to provide the services included in the RFP each subsequent year (anniversary date) of the term of this contract, if deemed necessary by SBBC. The proposals will be evaluated by an evaluation committee to determine their eligibility under the terms and conditions of this RFP. Subject to School Board approval, additional providers will be approved and added to the pool of eligible child care providers. Regardless as to the year a provider is added to the pool of eligible providers to this RFP, all awards will be terminated at the end of the calendar school year 2019, unless the contract is renewed for additional years.

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Each provider shall be responsible, during the term of the contract, to make sure all personnel employed under this contract are properly badged with a SBBC issued identification badge. Each provider shall be responsible, during the term of the contract, to make sure insurance certificates are current and updated with the District's Risk Management department. Failure to properly badge employees or keep insurance certificates current for this contract shall result in the provider being found in default of their contract.

Contract term will be from September 1, 2016, and continuing through September 30, 2019. The term of the contract may, by mutual agreement between SBBC and the awardee, be extended for two (2) additional one-year periods and, if needed, 180 days beyond the expiration date of the renewal period. Procurement & Warehousing Services department, will, if considering renewing, request a letter of intent to renew from each Awardee, prior to the end of the current contract period. The awardee will be notified when the recommendation has been acted upon by the Board.

Prices offered shall remain firm through the length of the contract. A request for price adjustment may be submitted thirty (30) days prior to the first renewal date of the contract. If a price increase is approved after the first renewal date, then that price must remain firm for the two (2) remaining years of the contract. Price adjustment requests will be evaluated on an annual basis thereafter. Requests for price adjustments shall not exceed the percentage of change in the Consumer Price Index (CPI) for the previous twelve (12) months of the anniversary date, but shall not exceed three (3) percent per adjustment. The CPI will not be seasonally adjusted. SBBC reserves the right to request a reduction in contract prices equal to the percentage of change of the CPI in the event of a reduction. SBBC reserves the right to not renew any contract regardless of price considerations. Information on the CPI may be obtained from the Bureau of Labor Statistics at <http://www.bls.gov> or by contacting the Bureau directly.

Before and After School Child Care (BASCC) provided a Board Workshop on January 26, 2016, prior to the release of RFP 17-004V. Private providers of child care operate typical fee based programs or Children's Services Council (CSC) funded programs. Funding provided by CSC may only be issued to private providers. The students attending these programs receive additional academic and social emotional learning assistance. CSC also provides funding to service special needs students, dropout prevention for middle schools, and job study programs in the high schools. BASCC programs do not receive any federal funding from Title I to provide services.

At the workshop, we presented the changes to fees based on comparisons across the state and the increase of supply cost. Charges for after care services has not been increased for over ten (10) years. With the increase programs would be able to also increase staff pay rates per hour, thus decreasing staff turnover.

Fees charged to families will be increased incrementally over the next three (3) years:

- Year one, \$2.70 per hour
- Year two, \$2.82 per hour
- Year three, \$3.00 per hour

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During the workshop, it was presented that the BASCC *Quality Standards Committee* developed twenty-nine (29) Quality Standards for all BASCC programs. The primary reference used to develop the standards was the National Afterschool Association (NAA) Standards of Quality Care.

*The Quality Standards Needs Assessments (QSNA)* occurs once a year for a typical program, operating 180 school days, for at least two (2) hours a day.

Previous programs only receive one (1) visit a year. Now the programs receive an additional visit called the “Facility Safety Check.” A safety check was developed directly from the safety tool to enhance and maintain the quality throughout the year.

Programs which are not a typical program, but still fall under the RFP, receive two (2) “Facility Safety Checks.” Private consultants are hired to conduct both types of evaluations. This data is used to drive the BASCC continuous quality improvement in all programs. Results are distributed to the school site administrator, program supervisors, private providers, and area directors.

The QSNA also drives the principal incentive called “Broward Out-Of-School Time or BOOST.” The bonus is based on the score received from the QSNA.

Finally, the BASCC department will be providing a data management system for all providers. The system will enable the District to have an accurate count of students at schools, how many special needs students, and will provide the CSC with more accurate data.

If a provider is unable to obtain a license for years three (3) and four (4), a Broward County Public Schools department or another provider will be offered the option to provide services.

Under RFP 17-004V, providers also applied to provide a summer program following all requirements under the before and after school child care guidelines. Ratios must be maintained, staff fingerprinted, badges on all employees, and maintain a safe environment. One facility safety check will be provided to ensure the safety of the program.